

# FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM

## FOR ACADEMIC YEAR **2024-2025**

**\*Public Act 187** states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

**SCHOOL:** **Saint Patrick Catholic School** **CITY:** Carleton, Michigan

**ADMINISTRATOR'S SIGNATURE:** Carl Lenze

**DATE:** August 27, 2024

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. September 9, 2024	10:45 AM N.S. 9:30 AM O.S.	1 min 10 seconds 1 min 15 seconds	N.S. = 63 Children, 7 Adults O.S. = 59 Children, 6 Adults	N.S. = New School, O.S. = Old School
2. October 2, 2024	10:00 AM N.S. 10:30 AM O.S.	1min 45 Seconds	O.S. = 62 Children, 7 Adults	N.S. = New School, O.S. = Old School
3. November 6, 2024	2:00 PM N.S. 2:15 PM O.S.	2 minute 10 seconds 1 minute 25 seconds	N.S. = 80Children, 8 Adults O.S. = 58 Children, 6 Adults	N.S. = New School, O.S. = Old School
4. March 12, 2024	9:35 AM N.S. 9:30 AM O.S.	1 minute 10 seconds 0 minutes 50 seconds	N.S. = 83Children, 10 Adults O.S. = 60 Children, 6 Adults	N.S. = New School, O.S. = Old School
5.	9:35 AM N.S. 9:30 AM O.S.			N.S. = New School, O.S. = Old School
Date of Tornado Drill	Time of drill	Minutes to shelter	Comments	Comments
1. November 13	2:00 PM N.S. & O.S.	1 min 05 seconds	134 students 14 staff	Both Old and New School buildings were involved
1. February 12	1:15 PM N.S. & O.S.	1 min 15 seconds	134 students 16 staff	Both Old and New School buildings were involved
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Comments	Comments
1. October 9	10:07 N.S. & O.S.	ALICE – Intruder/Shelter in Place	141 Children and 15 Adults	N.S. = New School, O.S. = Old School
2. December 4	2:10 Cafe & P.G.	ALICE – Lock Down (Teacher Discretion)	N.S. = New School, O.S. = Old School	N.S. = New School, O.S. = Old School
3. March 4	1:20 N.S. & O.S.	ALICE – Intruder New School (Teacher Discretion/ Old School Shelter in Place)	N.S. = New School, O.S. = Old School	N.S. = New School, O.S. = Old School

**Post a copy of this file on your school website.  
It needs to remain on your website for three years.**